

Service & Supply Report

TECNiA Digital – Commercial Photography | Corporate Headshots | Websites | IT Support



Job Number		Customer Name	
Date		Contact	
Start Time		Address	
End Time			
Travel Time			
Travel Mileage		Phone No.	

Parts & Equipment Supplied	Model	Serial Number

Fault Description / Work Carried Out / Comments

Engineers Name		Engineers Signature	
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Certificate of Acceptance / Service Record	
I certify that the above products & service have been accepted and all work carried is of an acceptable good standard	
Print Name	(i) Certificate of Acceptance: When signed by you, this will acknowledge that the Product has satisfactorily completed the acceptance test procedures agreed in the supply contract with you, and have been accepted by you. (ii) A Service Record: A record of preventative and remedial service call carried out on your system by TECNIA Ltd under its contract with you the Customer. Important Note: Service of Customers data is managed in accordance strict quality procedures and may be accessed or removed from site at time of service or repair. Please advice should you have further specific requirements regarding data security.
Position	
Signature	
Date	